

**MINUTES
TOWN OF NEW GLARUS
Regular Town Board Meeting
01/14/2014**

Town Hall – Swiss Miss Center 1101 Hwy 69 New Glarus @ 6:30 pm

ATTENDING: Board Members: Dean Streiff, Chris Narveson, Jim Hoesly, Robert Elkins, and Pattie Salter

D. Streiff called the meeting to order at 6:45 p.m.

1. Proof of Posting: P. Salter confirmed proper posting.

D. Streiff noted that D. Nielson requested to move the closed session up on the agenda to allow D. Nielson to leave to prepare for early morning snowplowing.

7. Closed Session per §19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: C. Narveson moved to recess into closed session, J. Hoesly 2nd. Motion carried, recessed at 6:45 p.m.
8. Return to Public Session: C. Narveson moved to return to Public Session at 7:00 p.m., J. Hoesly 2nd. Motion Carried.
9. Action on Closed Session: No action taken.
2. Approve Town Board Minutes:
 - a. 12/10/13 Regular Town Board Meeting: C. Narveson moved to approve the minutes as presented. R. Elkins 2nd. Motion carried.
 - b. 12/10/13 Speed Limit Ordinance Hearing: C. Narveson moved to approve the minutes as presented. R. Elkins 2nd. Motion carried.
3. Patrolman's Report:
 - a. NRCS Drainage Flow Correction: Without objection review at the time of Pioneer Road work.
 - b. Pioneer Road TRID Status: D. Streiff reported that Tim Schleeper sent an email stating that any project costs incurred prior to the Town accepting the TRID award would not be eligible for reimbursement. If the Town went ahead with the topo and preliminary engineering and incurred costs for the work, we would not be able to request reimbursement for those costs, however, we could act on the engineering contract in advance of the award assuming we don't incur any costs until after the contract is awarded.

C. Narveson moved to approve Vierbicher Associate's topo and preliminary engineering contract, no 2nd. Motion failed. Without objection revisit in February.
 - c. Mailbox Damage: Jeff Ness a resident at W7046 Farmers Grove Road had his mailbox clipped by the snowplow. P. Salter explained that the Town's replacement policy is to reimburse up to \$50 if the snowplow destroys a mailbox. The resident submitted a receipt for a Rubbermaid type mailbox identical to the one hit in the full replacement cost of \$79.94. C. Narveson moved to approve the reimbursement, D. Streiff 2nd. Motion carried.
4. Opposition of SB349 – C. Narveson: Without objection Clerk will send note to legislators reaffirming opposition to SB349.
5. Public Comments: None.
6. Finance Committee Report:

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- a. Accounts Receivable Aging List: P. Salter reported that \$362 had been billed in December and \$12 has been billed in January. There is currently \$0 in outstanding receivables.
 - b. Accounting Reports w/Monthly Bank Reconciliation: P. Salter reported that the December accounts balance.
7. Payment of Bills: C. Narveson moved to approve December checks 17381-17425 & 17434-17436 and ACH #79541. D. Streiff 2nd. Motion Carried.
- R. Elkins moved to approve January checks 17426-17443 and ACH payments #16688, 57479, 62088, 20815, 20832. J. Hoesly 2nd. Check #17446 was a voided check sent to Town Hall Software for new checks, 17447 and 17451 are voided payroll checks. Motion Carried.
8. Clerk-Treasurer Report:
- a. Correspondence: None
9. Chairman's Report:
- a. Clerk-Treasurer Re-Appointment: J. Hoesly moved to reappoint P. Salter for another 3-year appointment, R. Elkins 2nd. Motion carried.
 - b. Set 2014 Performance Levels: D. Streiff moved to set the performance levels as 1% for low performance, Medium Performance at 2.2% and High Performance at 3%. R. Elkins 2nd. Motion Carried.
 - c. Set 2014 Health Insurance Levels: C. Narveson moved to set the employer paid portion of Employee Trust Fund Health Insurance premium for full time BEE not to exceed 88% of the average Tier I premiums set within Green County for the year 2014, R. Elkins 2nd. Motion Carried.
- D. Streiff noted that P. Salter has achieved Wisconsin Certification for both Clerk and Treasurer training and asked the Board to consider an additional adjustment for achieving the certification whether in a one-time adjustment or an hourly adjustment in addition to the annual increase. C. Narveson noted that it would be difficult to replace her and was in favor of some sort of adjustment. Without objection, the topic will be revisited during her closed-session performance review.
10. Discuss 5 Year Financial Plan: P. Salter reported that she will be meeting with Johnson Block in early February.
11. Plan Commission Report:
- a. Tower Ordinance: C. Narveson moved to appoint John Ott, R. Elkins and K. Seward to the Tower Ordinance Sub Committee, J. Hoesly 2nd. Motion carried.
 - b. Hidden Knoll Non-Conforming Driveway: P. Salter reported that EMS Director, Kris Mueller agreed that there are safety concerns associated with the non-conforming Hidden Knoll driveway. Kris plans to return their signed letter this week.
 - c. Clark Kepplinger CSM: D. Streiff reported that the December 17, 2013 Special Meeting was cancelled because the buyer chose to purchase the land as is. The new owner will come before the Plan Commission at a later date if they choose to revise previously approved splits.

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12. Parks Report:

- a. Town Hall/Park \$5,000 Sinking Fund Resolution: C. Narveson moved to approve the 2014 resolution to deposit funds in the Town Hall Sinking Fund, R. Hoesly 2nd. Motion carried.

13. Schedule Next Board Meeting: The next Regular Town Board meeting was scheduled for February 11, 2014 beginning at 6:30 p.m.

14. Adjourn: Discussion ended at 8:05 p.m. C. Narveson moved to adjourn, 2nd by J. Hoesly. Motion carried.